

**TOWN OF SHEFFIELD  
FINANCE COMMITTEE  
JUNE 26, 2013  
TOWN HALL-UPSTAIRS MEETING ROOM  
4:30 PM**

Committee Members Present: David J. Steindler, Chairman  
Judith Schnurr  
David Macy  
Colin Smith

Others Present: Rene C. Wood, Board of Selectmen  
Rhonda LaBombard, Town Administrator  
John Arthur Miller, Senior Center Director

Chairman Steindler called the meeting to order at 4:30 pm.

**Minutes:** Judith Schnurr moved to approve the minutes from the May 28, 2013 meeting with a grammatical correction, seconded by David Macy. The motion carried unanimously.

**Reserve Fund Transfers:** A Reserve Fund Transfer Request for Legal services was submitted by Administrator LaBombard. The request in the amount of \$5,000 is to be used for unanticipated legal fees associated with an appeal filed by the Planning Board and an appeal of the Zoning Board of Appeals decision. Discussion ensued. It was the consensus of the Committee to schedule a meeting with the Board of Selectmen to discuss use of funds for legal services. David Macy moved to approve a Reserve Fund Transfer in the amount of \$5,000 for the Legal Services budget, seconded by Judith Schnurr. The motion carried unanimously.

Senior Center Director John Arthur Miller submitted a Reserve Fund Transfer Request for the Council on Aging budget. The request in the amount of \$314 is to be used for a shortfall in the payroll line due to a higher hourly wage for the new assistant and also more hours per week. Discussion ensued regarding the reason for the request and the possibility of using alternative funds to cover the shortfall. Colin Smith moved to disapprove the Reserve Fund Transfer in the amount of \$314 for the Council on Aging budget, seconded by David Macy. The motion carried unanimously.

David Macy moved to adjourn the meeting, seconded by Colin Smith. The motion carried unanimously.

Chairman Steindler adjourned the meeting at 5:30 PM.

Respectfully submitted,



Rhonda LaBombard  
Town Administrator